**THANK YOU EMAIL**

Post-Interview Follow-Up

**⏰ Send within 24 hours of your interview**

**SUBJECT LINE:**

Thank you for your time today – [Position Title] interview

Hi [Interviewer Name],

Thank you for taking the time to meet with me [today/yesterday] about the [Position Title] role. I enjoyed learning more about [Company] and the team's work on [specific project or initiative discussed].

*[PERSONALIZE: Reference something specific from the conversation. Show you were listening. "Our discussion about X reinforced my interest because..." or "I was particularly excited to hear about Y..."]*

*[REINFORCE VALUE: Briefly connect your experience to their needs. "I believe my background in X would allow me to contribute to Y, especially given the challenges you mentioned around Z."]*

Please don't hesitate to reach out if you need any additional information. I look forward to hearing about next steps.

Best regards,

[Your Name]

[Phone] | [Email] | [LinkedIn]

**IF YOU MET MULTIPLE PEOPLE:**

Send individual emails to each interviewer. Personalize each one with something specific from your conversation with them. Don't copy-paste the same message.

**Tips:** *Keep it under 150 words. Proofread names and titles. Don't be desperate. If you forgot to mention something important, briefly add it here.*